

# TRIOLOGICAL SOCIETY THESIS PUBLICATION GUIDELINES

## Effective February 15, 2022

Submission to one of the two Triological Society journals is required upon approval of all theses. Thesis authors can choose to submit to *The Laryngoscope* or *Laryngoscope Investigative Otolaryngology*. Acceptance of your thesis by the Council does not guarantee acceptance of your thesis for publication in either journal. All theses are subject to the peer-review and acceptance/rejection policies of the selected journal.

### **PRIOR TO SUBMISSION:**

- ***The Laryngoscope*** - **NOTIFY** Lauren Overby, the managing editor, that you are submitting your thesis. Email [thelaryngoscope@gmail.com](mailto:thelaryngoscope@gmail.com). In your message, include any change to the **original thesis title**.
- ***Laryngoscope Investigative Otolaryngology*** - **NOTIFY** Kylie Bade, the managing editor, that you are submitting your thesis. Email [investigativeotolaryngology@gmail.com](mailto:investigativeotolaryngology@gmail.com). In your message, include any change to the **original thesis title**.
- **THESIS NUMBER:** Your thesis number is required for submission and will be sent to you by the Triological Society's administrative office. If you do not have it, contact Colleen at [colleen@triological.org](mailto:colleen@triological.org).

### **THERE ARE FOUR SUBMISSION OPTIONS:**

1. ***The Laryngoscope* Article (print and online)**
2. ***The Laryngoscope* Open Access Article (print and online, Open Access)**
3. ***The Laryngoscope* Supplement (print and online)**
4. ***Laryngoscope Investigative Otolaryngology* Article (Open Access, online only)**

#### **1. *The Laryngoscope* Journal Article – print and online**

- ✓ Article Limits: 3,000 words excluding abstracts and references, maximum 75 references, maximum 8 figures and tables.
- ✓ Copyright assigned by author to Triological Society
- ✓ No fee
- ✓ [Author Guidelines](#)

Questions? Contact Lauren Overbey at [thelaryngoscope@gmail.com](mailto:thelaryngoscope@gmail.com)

#### **2. *The Laryngoscope* Open Access Article – Open Access print and online**

- ✓ Article Limits: 3,000 words excluding abstracts and references, maximum 75 references, maximum 8 figures and tables.
- ✓ Author maintains copyright and licenses use to the Triological Society
- ✓ Fee: Article Publication Charge (APC) \$4,700 (subject to change)
- ✓ [Author Guidelines](#)
- ✓ Information about [Open Access](#)

Questions? Contact Lauren Overbey at [thelaryngoscope@gmail.com](mailto:thelaryngoscope@gmail.com)

### 3. **Supplement to *The Laryngoscope* – print and online**

- ✓ No word/reference/figure/table/page limit
- ✓ Copyright assigned by author to Triological Society
- ✓ Fee: Based on number of pages and use of color
- ✓ Supplements are suggested if you don't want a word/page limit, or if you wish to have your thesis prepared as a separate and standalone publication with its own cover.
- ✓ [Author Guidelines](#)
- ✓ The guidelines will indicate word limits, but if you choose a supplement they can be exceeded.
- ✓ Contact Kurt Polesky at [kpolesky@wiley.com](mailto:kpolesky@wiley.com) advising him that you are interested in publishing your thesis as a Supplement and attach your manuscript. Kurt will provide a price quote and if you accept it and sign an agreement, you will be advised to submit to the Journal's online submission system and follow the instructions above. Kurt will advise the Editorial Office that you have chosen the supplement option.
- ✓ Supplements can also be published as Open Access articles (see section 2 above). You must still pay the supplement fee and there is also the Article Publication Charge of \$4,700 (subject to change).

Questions? Contact Kurt Polesky at [kpolesky@wiley.com](mailto:kpolesky@wiley.com) or Lauren Overbey at [thelaryngoscope@gmail.com](mailto:thelaryngoscope@gmail.com)

### 4. ***Laryngoscope Investigative Otolaryngology* Article – Open Access online only**

- ✓ Article Limits: 3,000 words suggested excluding abstract and references, no reference or figure/table limit
- ✓ Author maintains copyright and licenses use to the Triological Society
- ✓ Fee: Article Publication Charge (APC) is discounted for Triological members at \$1,920 (subject to change) – indicate you are a member when you reach the payment page in order to receive the discount
- ✓ [Author Guidelines](#)

Questions? Contact Kylie Bade at [investigativeotolaryngology@gmail.com](mailto:investigativeotolaryngology@gmail.com)

### **SUBMIT TO MANUSCRIPT CENTRAL/SCHOLAR ONE:**

- **Indicate that your manuscript is an Original Report and Thesis in the submission system. Include a statement on the title page that your paper is a TRIOLOGICAL THESIS.**
- [For The Laryngoscope](#)
- [For Laryngoscope Investigative Otolaryngology](#)