



## **SUBMISSION DEADLINE: MAY 26, 2017**

The Triological Society (TRIO) and the American College of Surgeon's (ACS) combined competitive research career development program provides supplemental funding to otolaryngologist-head and neck surgeons who receive NIH Mentored Clinical Scientist Development Awards (K08) or Mentored Patient-Oriented Research Development Awards (K23).

**Purpose:** The TRIO and ACS are offering these awards as a means to facilitate the research career development of otolaryngologist-head and neck surgeons, with the expectation that awardees will have sufficient pilot data to submit a competitive R01 proposal prior to the conclusion of the K awards.

**Eligibility Requirements:** Applicants must be M.D. otolaryngologist-head and neck surgeons and members of the American College of Surgeons. Applicants must meet all requirements as set forth in the K08 and K23 application criteria and must be recipients of a new K08 or K23 award or have an existing K08/K23 award with a minimum of 3 years remaining in the funding period as of October 1, 2017.

**Mechanism of Support:** Awards will use the K08 or K23 mechanisms. Planning, direction, and execution of the program will be the responsibility of the candidate and her/his mentor on behalf of the applicant institution. The project period will be for a period of up to five years with a minimum of three years. Awards are not renewable.

### **Research Objectives:**

Environment: The institution must have a well-established research and clinical career development program and qualified faculty in clinical and basic research to serve as mentors. The institution must be able to demonstrate a commitment to the development of the awardee as a productive, independent investigator. The awardee, mentor and institution must be able to describe a multi-disciplinary career development program that will maximize the use of relevant research and educational resources.

Program: The award may provide three to five consecutive 12-month awards. At least 75 percent of the recipient's full-time professional effort must be devoted to the program and the remainder devoted to other clinical and teaching pursuits consistent with the objectives of the award.

Mentor(s): The recipient must receive appropriate mentoring throughout the program.

Allowable Costs: The TRIO and ACS will provide salary and fringe benefits for the NIH K08/K23 recipient. A combined total of \$80,000 per year in direct costs will be awarded to the institution of the awardee.

The institution may supplement the salary of the recipient up to a level that is consistent with the institution's salary scale. Institutional supplementation of salary must not require extra duties or responsibilities that would interfere with the purpose of the Mentored Clinical Scientist Development Award.

The TRIO and ACS will not reimburse indirect costs or institutional overhead.

### **Subsequent pages contain procedures for submission of:**

- 1. New application**
- 2. Resubmission**
- 3. Renewal of existing award**

## **NEW SUBMISSION APPLICATION PROCEDURE**

**NEW SUBMISSION** (you have not submitted to us previously for this grant)

All K08 and K23 awards currently funded by NIH will be considered, provided they have a minimum of 3 years remaining in the funding period as of October 1, 2017.

1. Cover page
  - Name of project/grant title
  - Name of funding agency
  - Funding period (start/completion)
  - Funding award
  - Your name, all degrees
  - Your mailing address, phone, fax, email
2. **Letter on your letterhead** - short summary of 2-3 paragraphs detailing how the Triological/American College of Surgeons grant will impact your research career
3. Copy of the funded grant
4. Copy of the review summary
5. Copy of the award letter(s)
6. Copy of progress report(s) you have submitted to the funding agency.

**Submit Application Materials by May 26, 2017  
to the Triological Society DropBox**

**Access Code -- TRIO2017**

**UPLOAD HERE**

**Questions regarding submissions may be directed to:**

Gail Binderup, Administrator  
Triological Society  
[gail@triological.org](mailto:gail@triological.org)  
402-346-5500

**Questions regarding the DropBox may be directed to:**

Beth Slovinski  
Triological Society  
[beth@triological.org](mailto:beth@triological.org)  
402-346-5500

## **RESUBMISSION APPLICATION PROCEDURE**

### **RESUBMISSION (you have submitted this grant to us previously but it was not funded)**

1. Cover page
  - Name of project/grant title
  - Name of funding agency
  - Funding period (start/completion)
  - Funding award
  - Your name, all degrees
  - Your mailing address, phone, fax, email
  
2. Letter on your letterhead
  - Advise that you have submitted previously (we have your original submission in our files)
  - Give short summary of 2-3 paragraphs detailing how the Triological/American College of Surgeons grant will impact your research career
  - Address any previous comments/critiques made by our reviewers (if applicable), any changes that have occurred since your previous submission, and anything that you feel will be of importance to the reviewers.
  
3. Consecutive pages
  - Specific aims of the project
  - Studies and results to date
  - Research development and other activities planned for next year
  - A one page financial/expenditure report furnished to NIH (if applicable)
  - A mentor's report or statement regarding your research progress and any issues which may have arisen
  - Copy of any recent progress reports furnished to NIH since your previous submission of this grant (to us)
  - Copy of any correspondence with NIH including your yearly renewal statement
  - Copies of publications as a result of or directly related to your award or related research. Advise of any publications in process.
  - Pink sheets for grants submitted, particularly those relevant to your K award

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# RENEWAL OF FUNDED GRANT APPLICATION PROCEDURE

RENEWALS (you have a grant funded by TRIO/ACS or TRIO)

As spelled out in the terms of your agreement, a progress report is required for your renewal. Please forward materials as follows:

1. Cover page
  - Name of project/grant title
  - Your name
  - Your mailing address, phone, preferred email
  - Indicate it is a renewal request for the next grant FY such as  
*Renewal Request for October 1, 2017 through September 30, 2018 (or end date of existing grant if it ends prior to 9/20/18)*
2. Consecutive pages
  - Specific aims of the project
  - Studies and results to date
  - Brief summary to date
  - Research development and other activities planned for next year
  - A one page financial/expenditure report
  - A mentor's report or statement regarding your research progress and any issues which may have arisen
  - Copy of any recent progress report furnished to NIH
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